

**PUBLIC NOTICE:  
BOARD MEETING, TERRACE HILL PARTNERSHIP**

TO: ANY INTERESTED INDIVIDUALS  
FR: JEFFREY BOEYINK, PRESIDENT, TERRACE HILL PARTNERSHIP  
RE: NOTICE OF BOARD MEETING

The Board of Directors of the Terrace Hill Partnership will hold a meeting of the Board on **Monday, September 15, at 12:00 pm** in the Dining Room at the Terrace Hill Historical site.

AGENDA:

1. Call to Order and Roll Call
2. Terrace Hill Staff Spotlight – Allison Wergeland, Terrace Hill Events & Communications Coordinator and Administrative Assistant
3. Approval of Minutes – 6/16/25 and 8/4/25
4. Finance Report – Denise Pierson
  - a. FY25/FY26 Quarterly Financial Report
  - b. 2025 Audit
  - c. ACTION ITEM: 2026, 2027, 2028 Audit Engagement Letter
  - d. Grants: Prairie Meadows Community Betterment Grant & Polk County Community Development Grant
  - e. Fundraising update
5. Events and Tours Report – Molly Franta
  - a. Summary: June 2025 through August 2025
  - b. Upcoming events
    - i. Terrace Hill Victorian Dinner – Friday, November 21<sup>st</sup>
    - ii. Terrace Hill Holiday Teas – Monday, December 8<sup>th</sup>
    - iii. Christmas at Terrace Hill – Sunday, December 14<sup>th</sup>
6. THEMA – Molly Franta
7. Old Business
  - a. *No Company for Christmas* book project
  - b. Third Floor Residence Redecorating
    - i. ACTION ITEM: Expense Authorization
  - c. Site Stair to Reflecting Pool
  - d. Greenhouse Reconstruction & South Garden Enhancements
  - e. Site Report
    - i. Current Projects at Terrace Hill and Anticipated Schedule
8. New Business
  - a. ACTION ITEM: Gift Shop Spending Authorization
  - b. ACTION ITEM: Christmas Decorating Spending Authorization
  - c. ACTION ITEM: Terrace Hill Partnership Computer Replacement Spending Authorization
9. Adjournment
10. Next Meeting:
  - a. Monday, December 15, 2025, 12:00 pm in the Terrace Hill Dining Room

**CALL-IN INFORMATION: 1.712.432.3900    Conference ID Number: 388810 #**  
**If applicable, long distance charges may apply.**