

**PUBLIC NOTICE:
BOARD MEETING, TERRACE HILL PARTNERSHIP**

TO: ANY INTERESTED INDIVIDUALS
FR: JEFFREY BOEYINK, PRESIDENT, TERRACE HILL PARTNERSHIP
RE: NOTICE OF BOARD MEETING

The Board of Directors of the Terrace Hill Partnership will hold a meeting of the Board on **Monday, September 15, at 12:00 pm** in the Dining Room at the Terrace Hill Historical site.

AGENDA:

1. Call to Order and Roll Call
2. Terrace Hill Staff Spotlight – Allison Wergeland, Terrace Hill Events & Communications Coordinator and Administrative Assistant
3. Approval of Minutes – 6/16/25 and 8/4/25
4. Finance Report – Denise Pierson
 - a. FY25/FY26 Quarterly Financial Report
 - b. 2025 Audit
 - c. ACTION ITEM: 2026, 2027, 2028 Audit Engagement Letter
 - d. Grants: Prairie Meadows Community Betterment Grant & Polk County Community Development Grant
 - e. Fundraising update
5. Events and Tours Report – Molly Franta
 - a. Summary: June 2025 through August 2025
 - b. Upcoming events
 - i. Terrace Hill Victorian Dinner – Friday, November 21st
 - ii. Terrace Hill Holiday Teas – Monday, December 8th
 - iii. Christmas at Terrace Hill – Sunday, December 14th
6. THEMA – Molly Franta
7. Old Business
 - a. *No Company for Christmas* book project
 - b. Third Floor Residence Redecorating
 - i. ACTION ITEM: Expense Authorization
 - c. Site Stair to Reflecting Pool
 - d. Greenhouse Reconstruction & South Garden Enhancements
 - e. Site Report
 - i. Current Projects at Terrace Hill and Anticipated Schedule
8. New Business
 - a. ACTION ITEM: Gift Shop Spending Authorization
 - b. ACTION ITEM: Christmas Decorating Spending Authorization
 - c. ACTION ITEM: Terrace Hill Partnership Computer Replacement Spending Authorization
9. Adjournment
10. Next Meeting:
 - a. Monday, December 15, 2025, 12:00 pm in the Terrace Hill Dining Room

CALL-IN INFORMATION: 1.712.432.3900 Conference ID Number: 388810 #
If applicable, long distance charges may apply.